



**BOYS & GIRLS CLUBS**  
 BREA - PLACENTIA - YORBA LINDA  
 TEL: (714) 990-0215  
 FAX: (714) 990-5036  
 www.everykid.org

New Member \_\_\_\_ Current Member \_\_\_\_

# Membership Application Summer 2017

**Office Use Only**

Membership #: \_\_\_\_\_  
 Date Enrolled: \_\_\_\_\_  
 Receipt#: \_\_\_\_\_  
 Registration Fee Paid: \_\_\_\_\_  
 Method of Payment: \_\_\_\_\_  
 Site:  Brea  Bernardo  YLMS  
 Staff Name: \_\_\_\_\_

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_

Ethnicity: Caucasian \_\_\_\_ African American \_\_\_\_ Asian \_\_\_\_ Hispanic \_\_\_\_ Native American \_\_\_\_

Home # \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

Who is enrolling child: Mother/ Father/ Guardian/ Other  
 Name: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Employer: \_\_\_\_\_  
 Work address: \_\_\_\_\_  
 \_\_\_\_\_  
 E-mail address: \_\_\_\_\_  
 Work phone: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_  
 Cell: \_\_\_\_\_

Contacts: Mother/ Father/ Guardian/ Other: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Employer: \_\_\_\_\_  
 Work address: \_\_\_\_\_  
 \_\_\_\_\_  
 E-mail address: \_\_\_\_\_  
 Work Phone: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_  
 Cell: \_\_\_\_\_

**Emergency Contact: other than Parent/Guardian (preferably someone near by):**

Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell#: \_\_\_\_\_ Work #: \_\_\_\_\_

**OR**

Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell#: \_\_\_\_\_ Work #: \_\_\_\_\_

**THE BOYS & GIRLS CLUBS OF BRE-PLACENTIA-YORBA LINDA DOES NOT DISCRIMINATE ON THE BASIS OF RACE, SEX, RELIGION, GENDER, OR CREED. ALL INFORMATION IS REQUESTED FOR REPORTING PURPOSES ONLY.**

←----- Flip to back side to finish registration form ----->

**Medical Information:** Does your family have health and / or accident insurance: YES \_\_\_\_ NO \_\_\_\_

Doctor Name: \_\_\_\_\_ Doctor Phone: \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_ Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_

Please list any health concerns, disabilities, or allergies: \_\_\_\_\_

**Medication is the responsibility of the Parent/s and Family Physician. Parents are urged, with the advice of your child's Physician to work out a schedule of administering medication at home, outside of Club hours. Club staff are non-medical personnel. The Club is willing to safeguard inhalers for asthmatics, but takes no responsibility for administering dosages, or for replacement cost if lost or stolen.**

I give my consent for my child to appear in photographs, newspaper, articles, brochures, public related materials, etc. related to their participation in the Boys & Girls Club events: YES \_\_\_\_ NO \_\_\_\_

The Boys & Girls Club has permission to use my child's picture and first name in public relations materials: YES \_\_\_\_ NO \_\_\_\_

**The following information is requested to support our non-profit grant writing/fund development efforts. All information remains strictly confidential. Please circle the amount that best describes your household**

**Persons in Family or Household size**

Persons in Family or Household size	Annual	Monthly	Twice Monthly	Bi-Weekly	Weekly
1	\$20,036	\$1,670	\$835	\$771	\$386
2	26,955	2,247	1,124	1,037	519
3	33,874	2,823	1,412	1,303	652
4	40,793	3,400	1,700	1,569	785
5	47,712	3,976	1,988	1,836	918
6	54,631	4,553	2,277	2,102	1,051
7	61,550	5,130	2,565	2,368	1,184
8	68,469	5,706	2,853	2,634	1,317

Child lives with: Both \_\_ Mom \_\_ Dad \_\_ Other: \_\_\_\_\_ Current Single Parent: YES \_\_ NO \_\_

Current Head of Household: Female \_\_\_\_ Male \_\_\_\_ Current Number in Household: \_\_\_\_\_

**PLEASE READ CAREFULLY**

Disclaimer: I have received, read and understand the Parent/Member handbook. I understand the rules of the Boys & Girls Clubs of Brea-Placentia-Yorba Linda and request that my son/daughter be admitted into membership. I have explained the rules to my son/daughter. By signing below I agree to release the Boys & Girls Clubs of Brea-Placentia-Yorba Linda, its staff and Board of Directors, from any liability resulting from any accident or incident involving my child on Club premises or while engaged in any Club-sponsored activity away from Club premises. If the Parent or Guardian does file a complaint against the Club the Parent or Guardian agrees to pay for the Boys & Girls Clubs of Brea-Placentia-Yorba Linda legal fees. I understand that the Boys & Girls Clubs of Brea-Placentia-Yorba Linda operates under an open door policy. I will be responsible for making sure that my child understands that he or she is not to leave the premises unless it is with either myself or another individual that I designate. I further understand that I am to inform the Club if my child is permitted to walk home.

**ALL MEMBERSHIPS ARE ACCEPTED ON A TRIAL BASIS, THE FIRST 60 DAYS OF MEMBERSHIP WILL BE CONSIDERED PROBATIONARY. PROBATIONARY MEMBERSHIPS MAY BE RESCINDED BY CLUB MANAGEMENT FOR REASONS OF SAFETY, CONDUCT, OR DISCIPLINARY ACTION.**

I have received, read and understand the rules and regulations of the Club, including the Dress Code Policy, and I have explained it to my child: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Child Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## 2017 Summer Program Policies & Procedures

\_\_\_\_\_ \$50 **nonrefundable** registration is required for your child's registration or \$75 for households with two or more children. This fee includes a 2017 summer membership that expires on August 18, 2017, and a current Club T-shirt.

\_\_\_\_\_ A 2017 Club Membership Application must be completed and on file. Membership is required for summer registration. Membership info. must be current for members to participate in daily and special activities.

\_\_\_\_\_ Our 2017 Summer Program runs from Monday, June 19, 2017 to Friday, August 18, 2017. The Boys & Girls Clubs of Brea- Placentia- Yorba Linda (BGCBPYL) will be **closed Monday 7/3 & Tuesday 7/4** in observance of Independence Day, and from **August 21<sup>st</sup> through August 25<sup>th</sup>** to prepare for our 2017-2018 After School Program.

### PROGRAM PAYMENTS

\_\_\_\_\_ **Payments.** Please make your payments in a timely manner, they are due by Friday each week. Our Front Counter and/or Management Staff will be available to assist you; please ask for them to make your payment. Proper payment will ensure that your child enjoys all that the Club has to offer. Members that have outstanding balances are not allowed to sign up for field trips and membership privileges maybe suspended

\_\_\_\_\_ **Outstanding Balances.** If your account goes unpaid for one week, Staff will give you a friendly reminder notice and your name will be added to our "outstanding balance" list. If you do not contact us within 48 hours, we will contact you with a final notice and/or a complimentary phone call for payment. If your balance is still outstanding after these steps, we will inform you that your child's membership privileges are suspended unto payment has been received. *Please keep your receipts to help us maintain and confirm an accurate record of your payment.*

\_\_\_\_\_ **Refunds.** Refunds can only be issued for unused program and transportation services if the payment cannot credit other Club services. All refunds require a Refund Request Form, available at the Front Counter. **Refunds for field trip fees can only be issued with a 48-hour notice.**

### ADDITIONAL FEES.

\_\_\_\_\_ **Field Trips.** During the summertime, BGCBPYL offer a variety of exciting field trips. These trips have a limited number of spaces which are filled on a **first come, first paid** basis. The field trip fee must be paid in full to guarantee your child's spot on our list, and a current permission slip must be completed. For all trips, members must wear their **GREEN 2017** BGCBPYL T-shirt, included in your registration fee. Additional shirts can be purchased for \$10. If your child is not wearing his/her T-shirt on an assigned field trip day, Staff reserve the right to withdraw your child from the field trip list with **NO REFUND**. Further, all members attending field trips must **DEPART** from and **RETURN** to the Club *with the Club*. Parents cannot drop off or pick up their child from any field trip location.

\_\_\_\_\_ **Summer Lunch.** Morning snack and afternoon snack times are available for your children to enjoy a snack that you provide, or purchase from the Club "Snack Shack". Parents must provide a sack type lunch for their children.

\_\_\_\_\_ **Phone Calls.** The BGCBPYL telephones are for business and emergency use only. If a child needs to contact his/her parent/guardian, he/she must receive permission from a Staff and pay 50 cents for each call.

### CLUB POLICIES

\_\_\_\_\_ **Membership.** *Membership is a privilege, not a right. All Membership are considered to be probationary during the first 30 days, a member on probation can have his/ her membership rescinded during this time for reasons of safety, conduct, or disciplinary reasons.*

\_\_\_\_\_ **Hours of Operation.** During the summertime, the Club opens at 7:00 a.m. and closes promptly at 6:00 p.m. Monday through Friday. The BGCBPYL are not responsible for children dropped off early and/or picked up late. If you know you are going to be late, please contact the Club immediately. The first two times your child is picked up late, we will courteously waive all fees. Afterward, the following fees will apply at 6:15pm, we will charge \$10 for every 30-minute increment your child remains at the Club. If your child is not picked up by 7:00, he/she will be taken to the Police Department.

\_\_\_\_\_ **Safe Passage Policy.** The BGCBPYL have a "Safe Passage Policy," which entails that, once a member signs in for the day, he or she can only exit the Club with a parent, guardian, or emergency contact. Notes from parents giving permission to members to leave the program early and unattended are strongly discouraged. **The BGCBPYL will not assume liability for any child that intentionally exits the facility.**

\_\_\_\_\_ **In Front of the Club.** The front of the Club is an unsupervised area; members are not allowed to loiter, sit, or stand in that area. Please take the time to pick up your child inside the Club.

\_\_\_\_\_ **Guests.** Each member may bring one guest one time during the summertime free. Guests must bring a completed membership form, signed by their parent/guardian for emergency information purposes. Guests may **not** attend field trips.

\_\_\_\_\_ **Personal Belongings.** The BGCBPYL are not responsible for members' lost, damaged, or stolen items. The Club reserves the right to ban any items that cause consistent problems with our program.

\_\_\_\_\_ **Handheld Electronics.** Handheld electronics, i.e. Cell Phones, tablets/ I pads, and video game units can be a necessity in these times, if it creates a problem they will be confiscated. Members will be allowed electronics time, electronics may only be used during these times. If such electronics are confiscated they will **only** be returned to members' parent or guardian. **Members are responsible for any/all use or content viewed or shared at the Club.**

\_\_\_\_\_ **Lost & Found.** Staff will maintain a Lost & Found of lost items, and members are solely responsible for inquiring about lost items. Staff will take unclaimed items to Goodwill every two weeks.

\_\_\_\_\_ **Dress Code.** Members must not wear any clothing considered to be offensive or in poor taste (i.e. clothing with logos or images that promote drugs, alcohol, sex, violence, or racism, and provocative clothing ) at Staff discretion. Any member violating the dress code will be asked to cover up or change their clothes, and Staff reserve the right to call parents for pick-up if their child refuses to comply with our dress code. Also, children wearing open-toed shoes or sandals will not be allowed to participate in athletic activities, and no heels of any kind are allowed. **Girls may only swim in one-piece bathing suits.**

\_\_\_\_\_ **Equipment.** In order to reduce the amount of damaged equipment, parents will be held responsible for any broken Club equipment or facility damage due to improper use or abuse by their child. Parents will be responsible for either replacing or paying for repairs to any Club-related damage. In most cases, if any equipment is found damaged, the child that last checked out the equipment will be held responsible.

\_\_\_\_\_ **Information Desk.** With nearly 300 members, the best way for us to communicate information to you is through our Front Counter. Please check at our Front Counter for all upcoming activities, programs, and announcements.

\_\_\_\_\_ **Medicine Policy.** A request must be submitted in writing to the BGCBPYL if you need Staff to hold onto *prescription medicine* for your child, along with a doctor's note. **Never send medicine with a child.** It is the child's responsibility to remember when to take his/her medication, and it is the parent's responsibility to keep track of the medication's supply. Over the counter medicine will only be allowed with specific written instructions from the parents.

\_\_\_\_\_ **Three-part Discipline Policy.** The BGCBPYL have a three-part discipline policy. If a child demonstrates negative behavior, Staff will first offer a verbal warning. If the problem continues, the child will receive a designated amount of "time out." The third time, the child will be written up and the parent will be notified of the incident. Following three write-ups, the child may be suspended from the Club at Staff's discretion. If a child is suspended from the Club, the parents must meet with the Unit Director before the child is allowed to return. Severe or dangerous behavior problems may result in the expulsion of a child from the BGCBPYL.

\_\_\_\_\_ **Parent Relationships.** Under no circumstances should a parent discipline, argue with, accost, or admonish a Club member, other parent, or Staff on Club property. If you have a problem with anyone affiliated with the Club, please schedule a meeting to discuss your concern with the Unit Director.

These policies and procedures have been designed to ensure the safety of all BGCBPYL members. Please take the time to review them with your child. If you have any questions or concerns, please contact any of our Unit Directors.

*We the undersigned have read, understand, and agree to these BGCBPYL policies and procedures.*

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Children's Names

\_\_\_\_\_  
Date



**BOYS & GIRLS CLUBS**  
OF BREA•PLACENTIA•YORBA LINDA

Brea Clubhouse  
502 S. Sievers Ave.  
Brea, CA 92821  
(714) 990-0215

# 2017 Summer Year Registration

## REGISTRATION INFORMATION

### Children's Names:

1. Last: \_\_\_\_\_ First: \_\_\_\_\_ Age: \_\_\_\_\_  
2. Last: \_\_\_\_\_ First: \_\_\_\_\_ Age: \_\_\_\_\_  
3. Last: \_\_\_\_\_ First: \_\_\_\_\_ Age: \_\_\_\_\_

### Father's/Guardian's Information:

Name: \_\_\_\_\_ Cell: \_\_\_\_\_  
Employer: \_\_\_\_\_ Work #: \_\_\_\_\_

### Mother's/Guardian's Information:

Name: \_\_\_\_\_ Cell: \_\_\_\_\_  
Employer: \_\_\_\_\_ Work #: \_\_\_\_\_

T-Shirt Size(s) \_\_\_\_\_ Youth M \_\_\_\_\_ Youth Lg. \_\_\_\_\_ Adult S \_\_\_\_\_ Adult Med. \_\_\_\_\_ Adult Lg. \_\_\_\_\_ Adult XL

## EMERGENCY CONTACT INFORMATION (OTHER THAN PARENT/GUARDIAN)

### Emergency Contact #1:

Name \_\_\_\_\_ Relationship to Member \_\_\_\_\_  
Home/Work #: \_\_\_\_\_ Cell: \_\_\_\_\_

### Emergency Contact #2:

Name \_\_\_\_\_ Relationship to Member \_\_\_\_\_  
Home/Work #: \_\_\_\_\_ Cell: \_\_\_\_\_

## PAYMENT INFORMATION

\_\_\_\_\_ \$50/First Child in Household OR \_\_\_\_\_ \$75/Households with Two or More Children Enrolling

## PAYMENT PLAN

### OPTION A: Weekly Fee

\$90/First Child, \$80 Additional  
Children in Household

### OPTION B: Daily

\$25 Per Child/ per day  
\$15 per child after 1pm  
Sibling discounts available

*I agree to pay the above amount to the Boys & Girls Clubs of Brea- Placentia- Yorba Linda on or before the scheduled due date/s, and I understand that late or non-payments may result in late charges or my children's expulsion from the Summer Program.*

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

